Appendix 1. National standard consent form summary letter

Name and address of provider organisation

Date

To: *Chair of governance/consent committee*

Dear *Chair name*

Re: National standard site specific radiotherapy consent forms

The Royal College of Radiologists has issued guidance relating to consent for radiotherapy. It has recommended the use of the national standard consent forms which have been developed following a robust protocol with approval of a national steering group. These consent forms are available on The Royal College of Radiologists' website >>>>>>>>>>>> and are designed to support best practice in consent for radiotherapy.

The *name of radiotherapy group* have considered this recommendation and benchmarked our existing radiotherapy consent practice against the national guidance. Our existing practice is *give a brief description, for example consent form 1*. Following this exercise the group have decided that they wish to adopt and implement use of the national standard site-specific radiotherapy consent forms into local practice for the benefit of our service and ultimately our patients. To support this we have outlined a proposed local process for use of the forms which is enclosed with this submission.

Please consider this a proposal to use the national standard site-specific radiotherapy consent forms in preference to our existing practice.

Yours sincerely,

Chair of radiotherapy group

Enclosed

- Sample SSR form
- Local process for the use of SSR consent forms