The Radiology – Integrated Training Initiative (R-ITI) project is an award-winning e-learning project designed for trainee radiologists. It was developed in partnership with the Royal College of Radiologists and the Department of Health’s e-Learning for Healthcare (e-LfH) programme. R-ITI delivers the core elements of the Specialty Training Curriculum for Clinical Radiology through almost 800 short e-learning sessions, incorporating the best in radiological practice and educational techniques. The highly interactive e-learning sessions, composed of top quality radiological images, videos, animations and self assessment questions, were written by experts from around the UK and the world.

R-ITI was first launched in 2007 and is now undergoing a thorough review. We are seeking enthusiastic individuals to edit existing e-learning sessions.

**Job Description – Assistant Editor**

Creating educational material for e-learning differs greatly from the development of taught course material, requiring consideration for developing engaging and informative material that is of a high educational standard. In the context of e-learning, the educational material must be both visually stimulating and written unambiguously. Learners do not have the option of asking questions as in a classroom environment and therefore queries must be anticipated and addressed in the material.

R-ITI is composed of 15 modules covering broad subject areas such as musculoskeletal radiology, paediatrics and physics. Each module consists of between 10 and 120 e-learning sessions, each of approximately 20 minutes’ duration.

The Module Editor works closely with the e-LfH Project Manager and instructional designers in order to deliver an edited module. The Assistant Editor works with the Module Editor and e-LfH staff to edit the sessions in a module – regularly working without supervision. Training and support will be provided by e-LfH staff. There is the possibility to share responsibilities between Assistant Editors for larger modules.

As a Assistant Editor, you will be responsible for helping to ensure the content for the module is correct, contemporary and unambiguous for the novice trainee. You will ensure that the quality of all images is optimal. You will have responsibility for the review and quality assurance of all the sessions in the module (which will be of a subject-specific nature). You will ensure that learning objectives have been met and tested through self assessments, and will work closely with e-LfH staff to deliver edited sessions that match these requirements. You will need to be
creative, up-to-date, accurate, enthusiastic and proactive. You may need to be involved in both preliminary and refresher training in order to carry out this role.

Prime Responsibilities

1. To review e-learning sessions for accuracy and relevance to core specialty training
2. To provide replacement text and/or images to enhance the quality of a session
3. To ensure delivery of assessment questions (as appropriate) to evaluate the outcomes of the learning and ensure the assessment is at the appropriate level for novice trainees
4. To approve and sign off sessions that have been edited by e-LfH staff
5. To help ensure the overall module meets the learning objectives defined in the Curriculum
6. To ensure that agreed timescales are met and that the e-LfH Project Manager is informed of any potential problems that might delay delivery of content such that additional support can be provided
7. To report to the Module Editor with regular updates on progress in editing sessions
8. To develop and implement ideas for the e-learning programme with other members of the project team
9. To identify and share good practice in learning and e-learning
10. To participate in occasional national meetings of the Editorial Team contributing to this project

Skills and Experience Required

1. Highly developed communication and interpersonal skills
2. A commitment to delivering teaching of the highest possible quality
3. Ability to investigate and research a topic thoroughly
4. Ability to prioritise and maintain a keen eye for detail
5. Commitment to working in a team to deliver an educational project
6. Ability to deliver a project within an agreed timescale
7. Post-FRCR to have adequate experience and to be able to commit time

Place of Work

The majority of the work will be carried out electronically. There may be occasional meetings on a national basis with other members of the Editorial team and e-LfH staff. You can anticipate at least one initial training meeting on e-learning design. Travelling expenses for meetings will be reimbursed in accordance with the travel and expenses policy of the Royal College of Radiologists.

Hours of Work

It is estimated that this post will take 4 hours per week for a duration to be agreed with the Royal College of Radiologists. The exact amount of time may vary, but it is important that you can commit to a steady output of edited sessions for a period of not less than 12 months.