

Assessment Guidance for MDT

The **MDT Assessment Tool** is designed to assess a trainee's ability to contribute effectively to multidisciplinary team working and to assume a leadership role in multidisciplinary meetings. As with other workplace-based assessments it is based on the assessor observing a trainee and providing feedback. The assessments should be seen as opportunities for identifying strengths and areas for further development – they are not tests that must be passed.

The trainee should lead the process by identifying an assessor and agreeing an appropriate meeting.

Instructions for Assessors:

1. You should directly observe the trainee in a normal MDT meeting, or any other similar structured meeting. It can be used even if the trainee just presents a few cases - they don't have to present all the radiology for the whole meeting.
2. The "Summary of meeting" box can be used to briefly note the type of meeting, type of cases reviewed & the role of the trainee within the meeting.
3. Please assess the trainee on the scale shown. Please note that your rating should reflect the performance of the trainee against that which you would reasonably expect at their stage/year of training and level of experience.
4. Not all areas will be relevant to every assessment, depending on the trainee's experience and role in the meeting.
5. Please give feedback to the trainee after the assessment. This should include specific written comments on areas of good practice and constructive feedback on areas for further development.
6. Encourage the trainee to provide comments on their performance and any actions required.

Descriptors of competencies demonstrated during MDT Assessment:

Preparation for meeting	Has the trainee reviewed the cases with reference to key current and previous imaging adequately prior to the meeting.
Communication of information/image findings	Demonstrated appropriate communication skills (oral and/or written) for the activity and the audience / team. Concisely summarised the imaging findings as a whole.
Use of Workstation/ AV equipment	Was able to effectively and efficiently present key image findings to enable MDT decision making.
Collaborative approach/ team-working	Worked in partnership with multidisciplinary colleagues. Valued and acknowledged the contributions and expertise of others
Time management / organisation and efficiency	Estimated the time required and planned accordingly. Prioritised, appropriately. Organised and managed workload effectively and flexibly.
Decision Making	Participated in and contributed to decision-making. Addressed radiological issues and enabled optimal MDT outcomes with regard to patient management.
Leadership of Team	Was willing to lead the team, involving the right people at the right time. Employed strategies to manage conflict of interests and differences of opinion.