



# Working party member for the review of ultrasound guidance

## Contributor candidate pack



The Royal College of Radiologists

# 01 Welcome

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It's a pleasure to welcome you as you explore the opportunity to contribute to the work of the Royal College of Radiologists. I'm delighted that you're considering joining our -committed community of professionals who contribute their time, skills and experience to support our work.

At the RCR, colleagues like you are absolutely vital to the work we do. You play a key role in helping us support excellence in medical imaging, interventional radiology and cancer treatment - both now and in the future. In contributing your time, expertise, and perspective, your involvement strengthens our impact and supports the delivery of safe, high-quality patient care, which sits at the heart of everything we do.

As a Contributor, you will help us deliver the College's strategic priorities, including providing excellent standards and guidance for the workforce, delivery of high-quality professional learning, and being recognised as the experts in our fields. Your insight and involvement help ensure that our specialties continue to grow in both strength and influence.

Many of our Contributors have told us they choose to give their time because they want to make a real difference to our specialties. And by getting involved, they've also found opportunities to build lasting professional networks and stay connected with peers across the UK and beyond. The same will be true for you.

We're proud to be a college that works in partnership with its members. Our Contributors bring energy, ideas, and commitment that shape our work and our future - and we are stronger because of it.

I look forward to the opportunity to work with you.

With warm wishes,

**Dr Stephen Harden**

**President of The Royal College of Radiologists**

## 02 Role Summary

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Role title:	Ultrasound guidance review working party member
Time Commitment:	It is anticipated that the guidance development project will take between 12 to 18 months from initiation to publication.
Location:	Virtual
Closing date for applications:	24 July 2026

### Why this role exists

This role exists to support the review and development of RCR guidance, ensuring it is evidence-based, inclusive and reflective of current clinical practice and service delivery. In this project, the working party will review and consolidate two existing ultrasound guidance documents that are due for review into a single, updated resource, addressing developments in technology, governance and practice. This work aims to ensure guidance remains relevant, reduces duplication and supports safe, high-quality ultrasound services across diverse healthcare settings.

### Your impact

You will directly shape national guidance by contributing expertise to the review and consolidation of ultrasound standards, ensuring they reflect developments in technology, governance and practice, real-world service delivery, and are applicable across diverse healthcare settings. You will also contribute to a collaborative, multidisciplinary process, ensuring a broad range of perspectives are represented in the final guidance.

# 03 Key responsibilities and requirements

We are looking for a SAS doctor to join the working party to review our ultrasound guidance.

As a working party member, you will contribute to reviewing relevant literature, drafting clear, evidence-based recommendations and responding to feedback from internal and public consultation. You will work collaboratively within a multidisciplinary group, engaging in discussions and contributing to consensus decisions. You will also support dissemination by agreeing content for a post-launch webinar and contributing to its delivery where required.

<b>Knowledge, qualifications and experience</b>	<b>Essential (E) or Desirable (D)</b>
SAS doctor	E
A member of Fellow of the RCR	E
In active clinical practice with a current licence to practise.	E
Understanding of current clinical practice, service delivery and challenges with ultrasound.	E
<b>Skills and abilities</b>	
A commitment to abide by the <a href="#">Contributor Code of Conduct</a> .	E
Strong interpersonal skills	E
Excellent verbal and written communication skills	E
Experience of working with multi-professional committees or working groups	D
An understanding of guidance development processes	D

## Other Requirements

- Resident in the UK

## 04 Commitment and conditions

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Contributors at the RCR play a vital role in supporting the College's initiatives and driving its progress. Although our Contributor positions are undertaken on a voluntary basis, each role has optimal impact when Contributors dedicate sufficient time to fulfilling the responsibilities entrusted to them.

It is anticipated that the guidance development project will take between 12 to 18 months from initiation to publication. The working party will disband following the delivery of the post launch webinar.

All meetings will be held via Microsoft Teams. Working party meetings will be arranged during the drafting period and following the consultation period to support finalisation of this guidance. Members are expected to make reasonable effort to attend these meetings.

The majority of correspondence will be via email and working party members are required to actively engage with each stage in the development of the guidance.



# 05 Support and benefits of the role

## Support provided to the role

The RCR will offer you strong support, ensuring that you are informed, feel valued, and are equipped to fulfil your role.

This includes:

- information and administrative support provided by an RCR staff contact
- regular engagement opportunities with RCR staff and fellow Contributors,
- RCR's Contributor Officer, providing high-level support for all Contributors,
- the opportunity to attend induction sessions, providing you with all relevant information to fulfil your role effectively,
- the [Contributor Code of Conduct](#) and [Contributor Handbook](#), which provide reassurance around our expectations of conduct and personal integrity.

## Benefits of the role



Networking with a diverse community of Fellows and experts



Clear progression pathways to more in-depth roles



Wide variety of roles tailored to individual interests



Opportunities to advance Clinical Radiology and Oncology and improve patient care



CPD points available for many roles



Dedicated staff contact for personalised support

# 06 Application process

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## How to apply

If you are interested in joining the working party, you will need to submit:

- A short curriculum vitae (CV)
- A brief statement (no more than 500 words) outlining your suitability for the role, including how you meet the required experience and competencies outlined above.

Applications must be submitted by email to [guidance@rcr.ac.uk](mailto:guidance@rcr.ac.uk).

If you have any questions about this role, please get in touch via [guidance@rcr.ac.uk](mailto:guidance@rcr.ac.uk).  
Closing date: 5pm on 24<sup>th</sup> July 2026.

## Our commitment to Equality, Diversity, and Inclusion

We are committed to actively fostering an inclusive culture at the RCR. We uphold a commitment to building a Contributor group that reflects the diversity of our global community, and therefore we actively welcome applications from individuals from under-represented groups and diverse backgrounds. We are also dedicated to making reasonable adjustments, for example, offering documents in alternative formats to accommodate neurodiversity. If you would like to discuss this further, please contact the Contributor Officer: [contributors@rcr.ac.uk](mailto:contributors@rcr.ac.uk)

## Important information for Contributors

- We encourage you to explore the [Contributor Code of Conduct](#) and [Contributor Handbook](#).
- We request that all applicants complete our [EDI Monitoring Form](#). The information you provide anonymously will help us to understand how our Contributor group represents a diverse range of experience, views and backgrounds. Please complete the form by clicking this link: [EDI Monitoring Form for Applicants to Contributor Roles](#)
- All data will be handled in accordance with our data protection policy and membership privacy notice.
- Please note that you may be required to complete a 'Declaration of conflict of interest' form.
- For more general queries about the role of an RCR Contributor, please email [contributors@rcr.ac.uk](mailto:contributors@rcr.ac.uk)



***“It’s a great network of colleagues and individuals who share similar interests in education and training.”***

***“One of the best things I do! Great group of colleagues.”***

***“An opportunity to work with some inspirational individuals & learn a lot about our specialty.”***

***“I found it interesting, personally developmental and hugely collaborative.”***

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