

Creating a multi-source feedback (MSF) or multiple consultant report (MCR) assessment



A guide for doctors gathering evidence for a Portfolio Pathway application

Contents

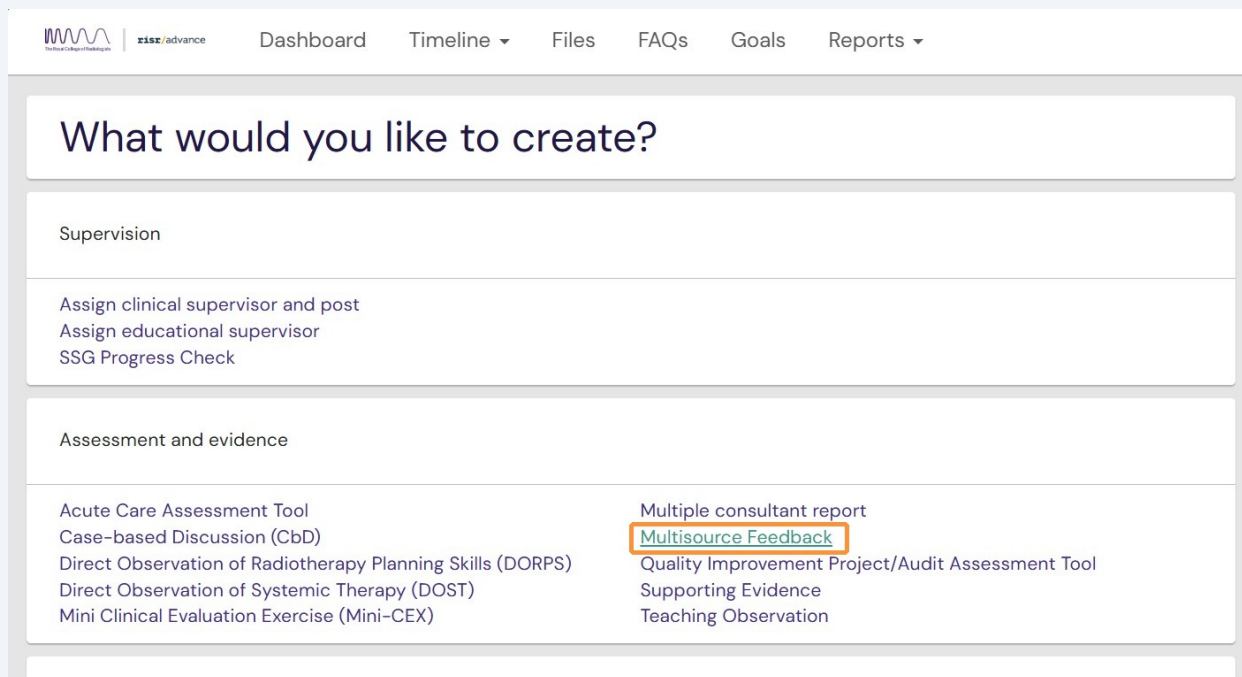
- i** Creating a multi-source feedback (MSF): Page 1
- Creating a multiple consultant report (MCR): Page 5
- Viewing the progress of MSF/MCR and adding additional assessors: Page 8
- Closing the MSF/MCR: Page 13
- Viewing your MSF/MCR feedback: Page 15

Creating a multi-source feedback (MSF)

1 From your Dashboard, click "Create"

The screenshot shows a web application interface for creating a multi-source feedback (MSF) or multiple consultant report (MCR). The top navigation bar includes the Royal College of Radiologists logo, a user profile icon (KT), and a dropdown menu with options: Dashboard, Timeline, Files, FAQs, Goals, and Reports. The main content area is divided into two columns. The left column displays the user's profile for 'Kara Thrace (Training Acct Only)', showing their role as 'Clinical Oncology Global Collaboration Pathway, Assessor' and a 'View profile' button. The right column is titled 'Create a new event' and features a prominent green 'Create' button. Below this, there is a section for 'CO SSG Goals' with a list of 10 goals, each with a corresponding score (e.g., CIP 1 - 10, CIP 2 - 1, CIP 3 - 0, etc.).

2 In the create menu, click "Multisource Feedback"



The screenshot shows the 'What would you like to create?' menu in the xisze/advance system. The menu is organized into three main sections: Supervision, Assessment and evidence, and a third section for various tools. The 'Multisource Feedback' option is highlighted with an orange box.

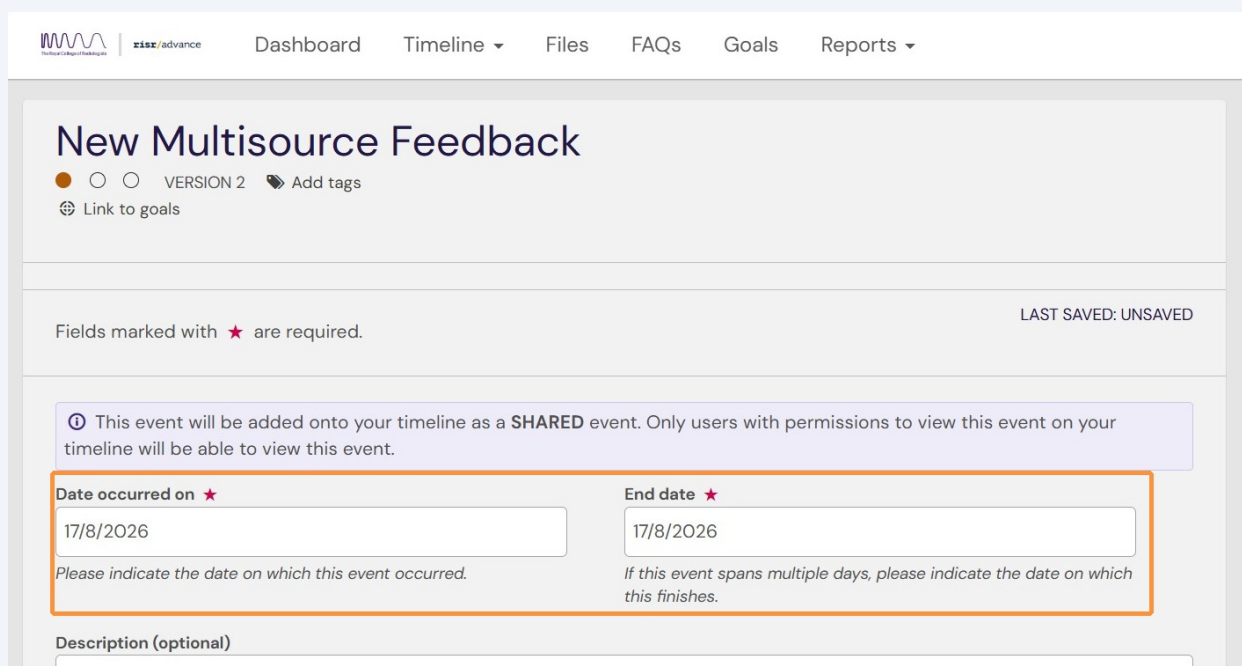
Supervision

- Assign clinical supervisor and post
- Assign educational supervisor
- SSG Progress Check

Assessment and evidence

- Acute Care Assessment Tool
- Case-based Discussion (CbD)
- Direct Observation of Radiotherapy Planning Skills (DORPS)
- Direct Observation of Systemic Therapy (DOST)
- Mini Clinical Evaluation Exercise (Mini-CEX)
- Multiple consultant report
- Multisource Feedback**
- Quality Improvement Project/Audit Assessment Tool
- Supporting Evidence
- Teaching Observation

3 Enter the start and end dates for the period under review.



The screenshot shows the 'New Multisource Feedback' form in the xisze/advance system. The form includes a header with the title 'New Multisource Feedback', a version indicator 'VERSION 2', and a 'Link to goals' button. A note indicates that fields marked with a red star are required. The 'Date occurred on' and 'End date' fields are highlighted with an orange box. A purple box contains a warning about the event being added to the timeline as a SHARED event.

New Multisource Feedback

● ○ ○ VERSION 2 Add tags

Link to goals

Fields marked with ★ are required. LAST SAVED: UNSAVED

ⓘ This event will be added onto your timeline as a **SHARED** event. Only users with permissions to view this event on your timeline will be able to view this event.

Date occurred on ★

17/8/2026

Please indicate the date on which this event occurred.

End date ★

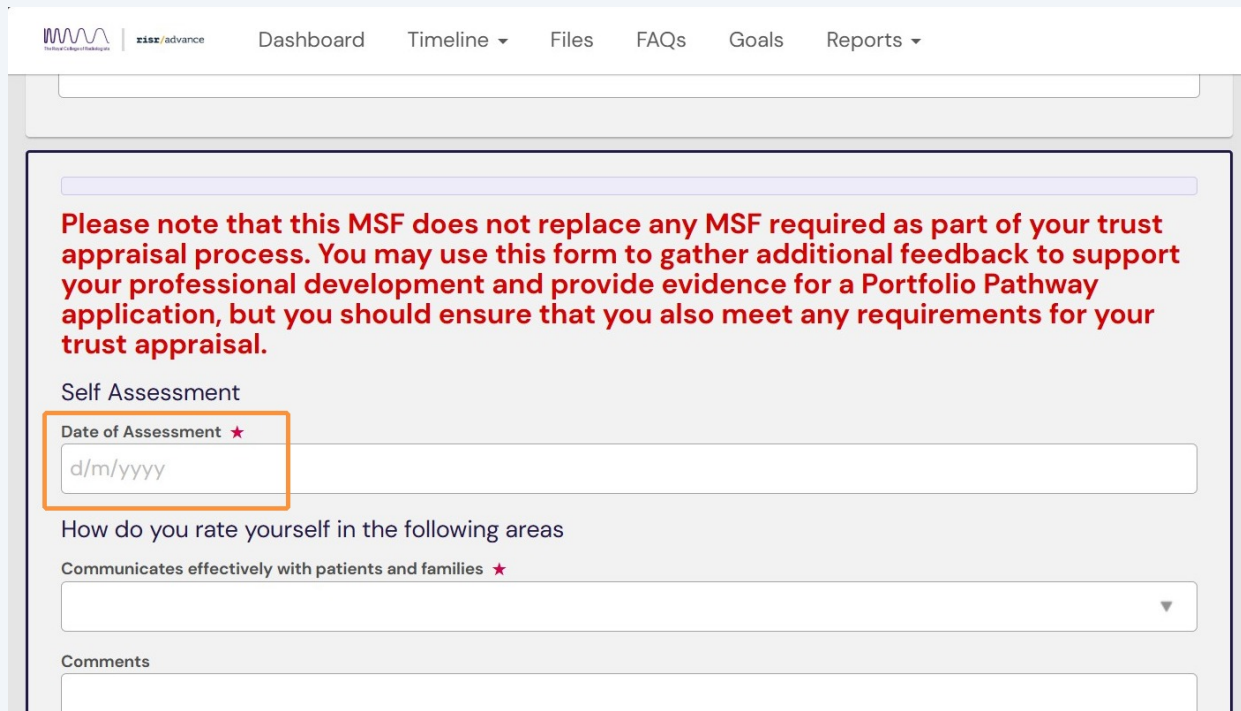
17/8/2026

If this event spans multiple days, please indicate the date on which this finishes.

Description (optional)

4

You will be asked to complete a self assessment of your capabilities. Enter the date of your self assessment.



Medical College of Osteopaths | **risk/advance** Dashboard Timeline ▾ Files FAQs Goals Reports ▾

Please note that this MSF does not replace any MSF required as part of your trust appraisal process. You may use this form to gather additional feedback to support your professional development and provide evidence for a Portfolio Pathway application, but you should ensure that you also meet any requirements for your trust appraisal.

Self Assessment

Date of Assessment ★

d/m/yyyy

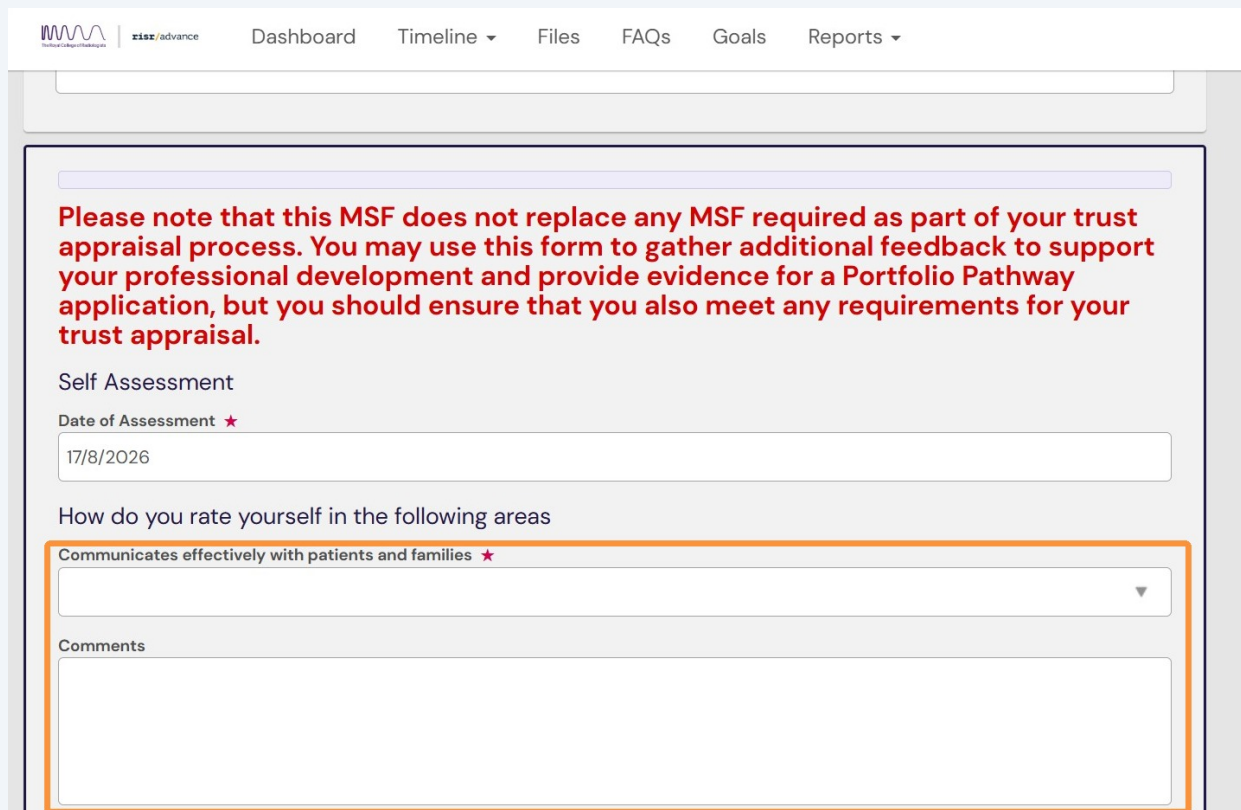
How do you rate yourself in the following areas

Communicates effectively with patients and families ★

Comments

5

Use the drop down menu to rate yourself for each of the professional capabilities. You can add comments to explain your rating.



Medical College of Osteopaths | **risk/advance** Dashboard Timeline ▾ Files FAQs Goals Reports ▾

Please note that this MSF does not replace any MSF required as part of your trust appraisal process. You may use this form to gather additional feedback to support your professional development and provide evidence for a Portfolio Pathway application, but you should ensure that you also meet any requirements for your trust appraisal.

Self Assessment

Date of Assessment ★

17/8/2026

How do you rate yourself in the following areas

Communicates effectively with patients and families ★

Comments

6

An MSF requires ratings from a minimum of 12 assessors. Enter your assessors under "Who would you like to fill in the next section of this form?"

If your assessors have an e-portfolio account, their name will appear as you start typing and you can select them from the dropdown list. To invite assessors who do not have an e-portfolio account you can type their full email address.

OVERALL PROFESSIONAL COMPETENCE ★

Meets

Please list all assessors in one MCR assessment form. DO NOT send a separate MCR assessment to each assessor: The software cannot merge separate MCR forms and sending individual forms to each assessor will not allow you to gain a final report.

You can return to this section at any time to add additional assessors.

The next section of this form has been designed to be completed by multiple people. Please indicate who you would like to invite using the boxes below. The minimum number of responses you must achieve is 12. Invitations can be sent now and also after this form has been submitted by returning to this page.

The next section of this form can be filled in by users with these roles: Anyone, Invited Assessor, Assessor, Educational Supervisor – Clinical Oncology, Clinical Supervisor, MTI Resident – Clinical Oncology, Resident – Clinical Oncology, Clinical Oncology Global Collaboration Pathway

Who would you like to fill in the next section of this form?

William Adama (training acc only) <William_Adama@bsg.com> ✕

Laura Roslin (training acc only) <Laura_Roslin@bsg.com> ✕

karl agath

Karl Agathon (Training Account Only) <Karl_Agathon@bsg.com>

By continuing, you will invite the following users to fill in the next section: William_Adama@bsg.com, Laura_Roslin@bsg.com



You should enter all assessors on the **same** MSF form. You should not complete a separate MSF for each assessor. The e-portfolio cannot merge individual forms into a final report.

You can add additional assessors to your MSF form at a later date if necessary (see below).

7

Once you have added your assessors, click "Submit". You can also save the form as a draft to return to at a later date.

The next section of this form has been designed to be completed by multiple people. Please indicate who you would like to invite using the boxes below. The minimum number of responses you must achieve is 12. Invitations can be sent now and also after this form has been submitted by returning to this page.

The next section of this form can be filled in by users with these roles: Anyone, Invited Assessor, Assessor, Educational Supervisor – Clinical Oncology, Clinical Supervisor, MTI Resident – Clinical Oncology, Resident – Clinical Oncology, Clinical Oncology Global Collaboration Pathway
Who would you like to fill in the next section of this form?

William Adama (training acc only) <William_Adama@bsg.com> ✕

Laura Roslin (training acc only) <Laura_Roslin@bsg.com> ✕

Karl Agathon (Training Account Only) <Karl_Agathon@bsg.com> ✕

You can invite users with or without a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address.

By continuing, you will invite the following users to fill in the next section: William_Adama@bsg.com, Laura_Roslin@bsg.com, Karl_Agathon@bsg.com

Submit

Save as draft

Creating a multiple consultant report (MCR)

8

From your Dashboard, click "Create"

The screenshot shows the BSG/Advance dashboard. The top navigation bar includes 'Dashboard', 'Timeline', 'Files', 'FAQs', 'Goals', and 'Reports'. On the left, the 'Profile' section displays the user's name 'Kara Thrace (Training Acct Only)' and their role 'Clinical Oncology Global Collaboration Pathway, Assessor'. Below this, there is a 'View profile' button. The main content area is divided into two columns. The left column shows 'Current information' with details about the user's specialty (Clinical oncology) and location (Eavesdown Oncology Training Scheme). The right column, titled 'CO SSG Goals', lists various goals with their respective scores. A 'Create a new event' button is highlighted with an orange box in the top right corner of the dashboard.

Goal	Score
CiP 1 – Able to successfully function within NHS organisational and management systems	10
CiP 2 – Able to deal with ethical and legal issues related to clinical practice	1
CiP 3 – Communicates effectively and is able to share decision making, while maintaining appropriate situational awareness, professional behaviour and professional judgement	0
CiP 4 – Is focused on patient safety and delivers effective quality improvement in patient care	0
CiP 5 – Carrying out research and managing data appropriately	0
CiP 6 – Acting as a clinical teacher and clinical supervisor	0
CiP 7 – Applying knowledge and understanding of the scientific principles that underpin malignancy for the provision of high-quality and safe patient-centred cancer care	0
CiP 8 – Delivering the acute oncology take, managing oncological emergencies and providing oncology advice to other healthcare professionals as part of an Acute Oncology Service and managing the AOS team	0

9 In the create menu, click "Multiple consultant report"

The screenshot shows the 'What would you like to create?' menu in the zisx/advance system. The menu is organized into four main categories: Supervision, Assessment and evidence, and Reflection. The 'Multiple consultant report' option is highlighted with an orange box under the 'Assessment and evidence' category.

Dashboard Timeline Files FAQs Goals Reports

What would you like to create?

Supervision

- Assign clinical supervisor and post
- Assign educational supervisor
- SSG Progress Check

Assessment and evidence

- Acute Care Assessment Tool
- Case-based Discussion (CbD)
- Direct Observation of Radiotherapy Planning Skills (DORPS)
- Direct Observation of Systemic Therapy (DOST)
- Mini Clinical Evaluation Exercise (Mini-CEX)
- Multiple consultant report**
- Multisource Feedback
- Quality Improvement Project/Audit Assessment Tool
- Supporting Evidence
- Teaching Observation

Reflection

10 Enter the start and end dates for the period under review.

The screenshot shows the 'New Multiple consultant report' form in the zisx/advance system. The form includes a header with the title 'New Multiple consultant report', a version indicator 'VERSION 2', and a 'Link to goals' button. A note indicates that fields marked with a red star are required. The 'Date occurred on' and 'End date' fields are highlighted with an orange box and contain the date '17/8/2026'. A description field is also present.

Dashboard Timeline Files FAQs Goals Reports

New Multiple consultant report

● ○ ○ VERSION 2 Add tags

Link to goals

Fields marked with ★ are required. LAST SAVED: UNSAVED

ⓘ This event will be added onto your timeline as a **SHARED** event. Only users with permissions to view this event on your timeline will be able to view this event.

Date occurred on ★ 17/8/2026

Please indicate the date on which this event occurred.

End date ★ 17/8/2026

If this event spans multiple days, please indicate the date on which this finishes.

Description (optional)

11 You do not need to complete a self- assessment for the MCR report.

12 An MCR requires ratings from a minimum of 4 consultant assessors. Enter your assessors under "Who would you like to fill in the next section of this form?"

If your assessors have an e-portfolio account, their name will appear as you start typing and you can select them from the dropdown list. To invite assessors who do not have an e-portfolio account you can type their full email address.

The screenshot shows a web interface for an MCR assessment form. The top navigation bar includes the 'e-portfolio/advance' logo and links to Dashboard, Timeline, Files, FAQs, Goals, and Reports. The main content area has a heading 'Please list all assessors in one MCR assessment form. DO NOT send a separate MCR assessment to each assessor: The software cannot merge separate MCR forms and sending individual forms to each assessor will not allow you to gain a final report. You can return to this section at any time to add additional assessors.' Below this, a paragraph states: 'The next section of this form has been designed to be completed by multiple people. Please indicate who you would like to invite using the boxes below. The minimum number of responses you must achieve is 4. Invitations can be sent now and also after this form has been submitted by returning to this page.' Another paragraph lists roles: 'The next section of this form can be filled in by users with these roles: Invited Assessor, Educational Supervisor - Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor - Clinical Radiology'. The section 'Who would you like to fill in the next section of this form?' contains a search bar with two suggestions: 'William Adama (training acc only) <William_Adama@bsg.com>' and 'Laura Roslin (training acc only) <Laura_Roslin@bsg.com>'. The second suggestion is highlighted in blue. Below the suggestions, a text box contains 'laura roslin'. At the bottom, a status bar says: 'By continuing, you will invite the following users to fill in the next section: William_Adama@bsg.com'.



You should enter all 4 assessors on the **same** MCR form. You should not create a separate MCR for each assessor. The e-portfolio cannot merge individual forms into a final report.

You can add additional assessors to your MCR form at a later date if necessary (see below).

13

Once you have added your assessors, click "Submit". You can also save the form as a draft to return to at a later date.

The next section of this form has been designed to be completed by multiple people. Please indicate who you would like to invite using the boxes below. The minimum number of responses you must achieve is 4. Invitations can be sent now and also after this form has been submitted by returning to this page.

The next section of this form can be filled in by users with these roles: Invited Assessor, Educational Supervisor – Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor – Clinical Radiology

Who would you like to fill in the next section of this form?

William Adama (training acc only) <William_Adama@bsg.com> ✕

Laura Roslin (training acc only) <Laura_Roslin@bsg.com> ✕

You can invite users with or without a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address.

By continuing, you will invite the following users to fill in the next section: William_Adama@bsg.com, Laura_Roslin@bsg.com

Submit

Save as draft

Viewing the progress of MSF/MCR and adding additional assessors

14

Click "Timeline" to open your timeline. You also can select "Assessment and evidence" in the Timeline dropdown menu to view only your assessments and evidence.

The screenshot shows the MSF/MCR dashboard for a user named Kara Thrace. The dashboard includes a sidebar with a 'Profile' section and a main content area. The 'Timeline' dropdown menu is open, showing options: Timeline, Admin and approvals, Supervision, **Assessment and evidence** (highlighted with an orange box), Reflection, Goals, and Examinations. The main content area displays 'Create a new event' with a 'Create' button, and a table of 'CO SSG Goals' with 8 items and their progress.

CO SSG Goals	Progress
CIP 1 – Able to successfully function within NHS organisational and management systems	10
CIP 2 – Able to deal with ethical and legal issues related to clinical practice	1
CIP 3 – Communicates effectively and is able to share decision making, while maintaining appropriate situational awareness, professional behaviour and professional judgement	0
CIP 4 – Is focused on patient safety and delivers effective quality improvement in patient care	0
CIP 5 – Carrying out research and managing data appropriately	0
CIP 6 – Acting as a clinical teacher and clinical supervisor	0
CIP 7 – Applying knowledge and understanding of the scientific principles that underpin malignancy for the provision of high-quality and safe patient-centred cancer care	0
CIP 8 – Delivering the acute oncology take, managing oncological emergencies and providing oncology advice to other healthcare professionals as part of an Acute Oncology Service and managing the AOS team	0

15 You can use the search bar or the advanced search to find specific assessments.

The screenshot shows the 'Assessment and evidence' dashboard. At the top, there's a navigation bar with 'Dashboard', 'Timeline', 'Files', 'FAQs', 'Goals', and 'Reports'. A search bar is highlighted with an orange box, containing the text 'Start typing to search' and a 'Search' button. Below the search bar, it says 'Found 42 items'. A list of assessments is shown, including 'Multiple consultant report', 'Multisource Feedback', 'Supporting Evidence', and 'MSF for Karl Azathon (Training Account Only)'. Each assessment has a progress indicator (three dots) and a 'Preview' button. On the right, there's a sidebar with 'Bookmarked searches' and 'Advanced search' sections. The 'Advanced search' section is highlighted with an orange box and contains fields for 'Event type', 'State', 'Date after', 'Date before', 'Evidence focus', and 'Supervision level'.

16 MSFs and MCRs that are in progress will be shown with an orange banner next to them.

You can see the progress of your assessment by looking at the three dots on the right hand side. A green dot shows a stage is complete, and orange dot shows a stage is in progress, and a white dot shows a stage has not yet been started.

This screenshot is similar to the one above, but with orange boxes highlighting specific elements. One box highlights the 'Multiple consultant report' entry, showing its title, 'Remind' and 'Show audit log' buttons, and a 'Preview' button. Another box highlights the progress indicator for this entry, which consists of three dots (green, orange, white) and the text 'CREATED ON: 17 AUG, 2026' and 'Minimum 4 responses needed'. A third box highlights the 'Preview' button for this entry.

- 17 Click on the assessment to open it.

Assessment and evidence

Create new

Bulk tagging

Start typing to search

Search

Found 42 items

Ordered by **date created**

Events created in August 2026

Multiple consultant report

CREATED ON: 17 AUG, 2026
Minimum 4 responses needed

Remind Show audit log

Preview

Multisource Feedback

CREATED ON: 17 AUG, 2026
Minimum 12 responses needed

Remind Show audit log

Preview

Supporting Evidence

CREATED ON: 14 AUG, 2026

Description of attached file Certificate of attendance at leadership course

Show audit log

Preview

- 18 You can view a summary of assessors who have responded and assessors yet to respond. The purple banner shows how many respondents are in each group.

Response summary

You need a minimum of 4 responses.

Responded (1)

Waiting (2)

LR

Section filled in by Laura Roslin (training acc only)

RESPONDED

You can invite more users who have one of following roles to fill in this section: Invited Assessor, Educational Supervisor - Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor - Clinical Radiology

Request

Start typing to search

You can invite users with or without a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address.

Invite

19 Click on the group you wish to view for more detail.

Response summary

You need a minimum of 4 responses.

Responded (1)

Waiting (2)

WA

Waiting on a response from William Adama
(training acc only)

SENT INVITATION: 17 Aug, 2026

WAITING

Remind

Retract

KA

Waiting on a response from Karl Agathon
(Training Account Only)

SENT INVITATION: 17 Aug, 2026

WAITING

Remind

Retract

You can invite more users who have one of following roles to fill in this section: Invited Assessor, Educational Supervisor - Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor - Clinical Radiology

20 You can send a reminder to an assessor by clicking "Remind"

You can also retract a request to complete the MSF or MCR by clicking "Retract"

Response summary

You need a minimum of 4 responses.

Responded (1)

Waiting (2)

WA

Waiting on a response from William Adama
(training acc only)

SENT INVITATION: 17 Aug, 2026

WAITING

Remind

Retract

KA

Waiting on a response from Karl Agathon
(Training Account Only)

SENT INVITATION: 17 Aug, 2026

WAITING

Remind

Retract

21

You can invite additional assessors to complete the MSF or MCR by typing their email address into the box.

If your assessors have an e-portfolio account, their name will appear as you start typing and you can select them from the dropdown list. To invite assessors who do not have an e-portfolio account you can type their full email address.

LR Waiting on a response from Laura Roslin (training acc only) SENT INVITATION: 17 Aug, 2026 WAITING Remind Retract

WA Waiting on a response from William Adama (training acc only) SENT INVITATION: 17 Aug, 2026 WAITING Remind Retract

You can invite more users who have one of following roles to fill in this section: Invited Assessor, Educational Supervisor – Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor – Clinical Radiology

Request

karl agat

Karl Agathon (Training Account Only) <Karl_Agathon@bsg.com>

Invite

22

Click "Invite" to send the MSF or MCR to the additional assessor(s).

LR Waiting on a response from Laura Roslin (training acc only) SENT INVITATION: 17 Aug, 2026 WAITING Remind Retract

WA Waiting on a response from William Adama (training acc only) SENT INVITATION: 17 Aug, 2026 WAITING Remind Retract

You can invite more users who have one of following roles to fill in this section: Invited Assessor, Educational Supervisor – Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor – Clinical Radiology

Request

Karl Agathon (Training Account Only) <Karl_Agathon@bsg.com> ✕

You can invite users with or without a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address.

By continuing, you will invite the following users to fill in the next section: Karl_Agathon@bsg.com

Invite

Closing the MSF/MCR

23

Once you have met the minimum number of responses for the MSF or MCR, you can close the assessment. This will send it to your educational supervisor for review and release.

Your educational supervisor will need to review the responses and may remove any inappropriate responses before releasing the assessment to your timeline for you to view.

Responded (4)

LL	Section filled in by Louise Leon-Andrews	RESPONDED
WA	Section filled in by William Adama (training acc only)	RESPONDED
LR	Section filled in by Laura Roslin (training acc only)	RESPONDED
KA	Section filled in by Karl Agathon (Training Account Only)	RESPONDED

You can invite more users who have one of following roles to fill in this section: Invited Assessor, Educational Supervisor - Clinical Oncology, Anyone, Assessor, Clinical Supervisor, Educational Supervisor - Clinical Radiology

Request

You can invite users with or without a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address.

24

Scroll to the bottom of the MSF or MCR. Enter the name of your educational supervisor.

This may be completed for you if you have a single educational supervisor assigned. You must have at least one educational supervisor assigned to complete the assessment. Your supervisor must have an e-portfolio account.

Section filled in by Hidden user Show more ▾ FILLED IN ON 17 AUG, 2026

Show more ▾

The next section of this form can be filled in by users with these roles: Educational Supervisor – Clinical Oncology

Who would you like to fill in the next section of this form? ★

Laura Roslin (training acc only) <Laura_Roslin@bsg.com>

You can only invite users with a risr/advance account to fill in the next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance. You may enter a user's name or email address

By continuing, you will invite the following users to fill in the next section: Laura_Roslin@bsg.com

This will complete and close this section to further responses

Close this section

25

Click "Close this section" to send the MSF or MCR to your educational supervisor for review.

Closing the MSF or MCR will mean you can no longer invite any further responses.

Section filled in by Hidden user Show more ▾ FILLED IN ON 17 AUG, 2026

Show more ▾

The next section of this form can be filled in by users with these roles: Educational Supervisor – Clinical Oncology

Who would you like to fill in the next section of this form? ★

Laura Roslin (training acc only) <Laura_Roslin@bsg.com>

Laura Roslin (training acc only) <Laura_Roslin@bsg.com> next section. After typing at least 3 characters, we will suggest matches from known users in risr/advance.

By continuing, you will invite the following users to fill in the next section: Laura_Roslin@bsg.com

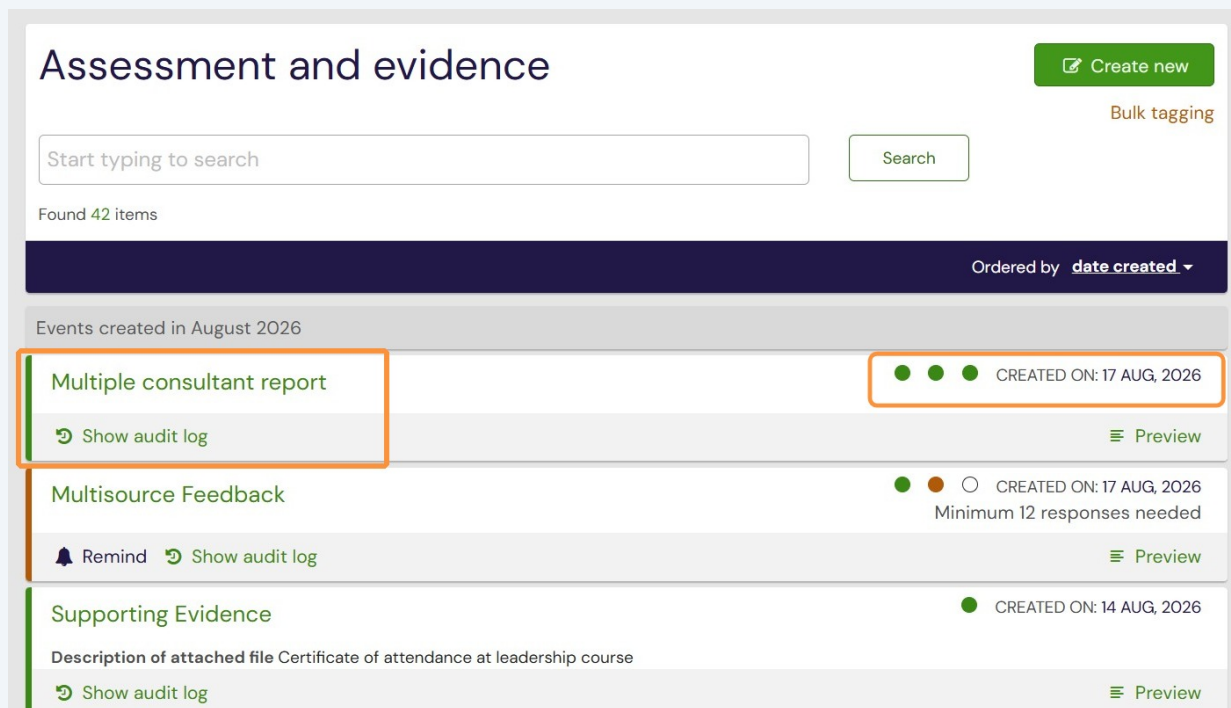
This will complete and close this section to further responses

Close this section

Viewing your MSF/MCR feedback

26

Locate the completed MSF or MCR in your timeline. Completed assessments will be shown with an green banner next to them. The three dots on the right hand side will all be green.



Assessment and evidence [Create new](#) [Bulk tagging](#)

Start typing to search [Search](#)

Found 42 items

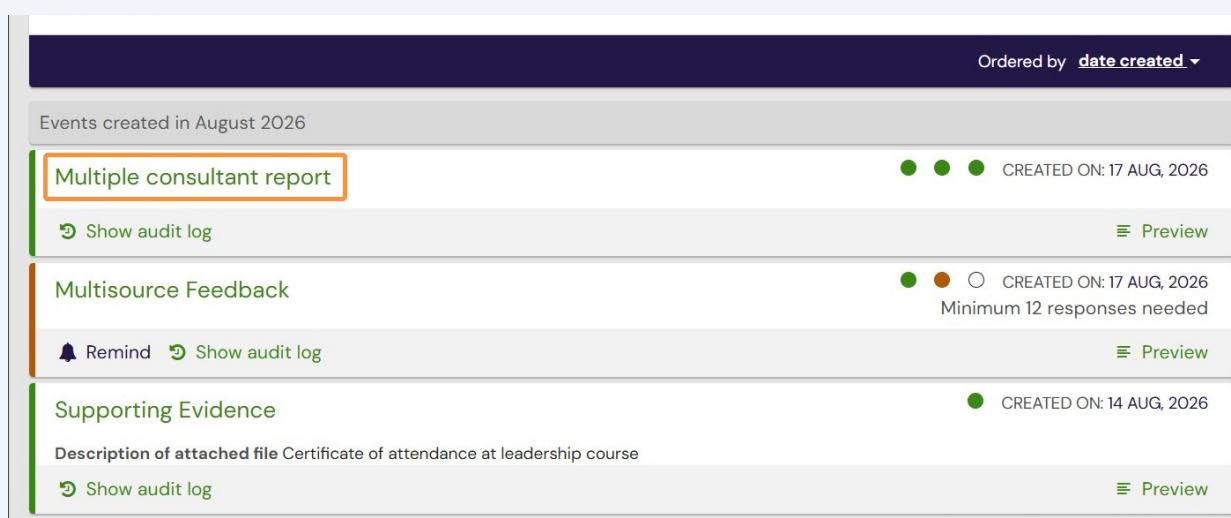
Ordered by **date created** ▾

Events created in August 2026

Multiple consultant report	● ● ● CREATED ON: 17 AUG, 2026
Show audit log	Preview
Multisource Feedback	● ● ○ CREATED ON: 17 AUG, 2026 Minimum 12 responses needed
Remind Show audit log	Preview
Supporting Evidence	● CREATED ON: 14 AUG, 2026
Description of attached file Certificate of attendance at leadership course	
Show audit log	Preview

27

Click on the assessment to open it.



Ordered by **date created** ▾

Events created in August 2026

Multiple consultant report	● ● ● CREATED ON: 17 AUG, 2026
Show audit log	Preview
Multisource Feedback	● ● ○ CREATED ON: 17 AUG, 2026 Minimum 12 responses needed
Remind Show audit log	Preview
Supporting Evidence	● CREATED ON: 14 AUG, 2026
Description of attached file Certificate of attendance at leadership course	
Show audit log	Preview

28

You will see your average rating across each of the professional capabilities measured. In an MSF you will also see your self assessment scores.

Under this, you will also be able to see anonymised feedback from your assessors.

