Viewing exam result summary reports

A guide for heads of training and programme administrators

9 Steps

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STEP 1

This report will allow you to view a summary of exam results for all trainees that you are linked to

STEP 2

Click on Reports on the task bar at the top of your dashboard

| Dashboard Timeline - Docu | ments Content • Reports User management • | + 40 • . |
|--|---|---|
| Supervisor dashboard - | | |
| Profile | | - |
| | TestCOS1 TestCOS1 | |
| | View profile | |
| Clinical Supervisor, Educational Supervisor - Clinical Oncology, Training Pro | gramme Director - Clinical Oncology | |
| Inbox – | Create a new event – | E-portfolio support – |
| Welcome to the RCR's e-portfolio test site. PUBLISHED ON: 14 JUL, 2023 | First, select who you want to create this for: MySelf Someone else | You will find user guides and FAQs on the RCR website. For any issues or queries not covered on these pages please contact the RCR team at kaizen@rcr.ac.uk. |
| Welcome to the RCR's e-portfolio test site. Thank you for taking part in this user testing session. The RCR is aiming to make more use of the inbox feature of | My Trainees – | We also hold a weekly e-portfolio clinic every Wednesday from 10.30- 11.00 where you can dial in for live support. You can join the meeting using the zoom meeting ID 997 8359 5923 and the passcorie |
| Go to my inbox | TestCOI TestCOI | 757299. |
| | TestCO3 TestCO3 | Become an examiner – |
| To do list – | 1 - 2 of 2 | We are currently advertising opportunities for doctors to get involved with all parts of the EPCP avaminations. Find out more on the ECP |
| Teaching Observation for TestCO1 | View all users | website. |

STEP 3

Use the search bar to find the exam results summary report

| EIST/advance Dashboard Timeline - Documents Content - Reports - User management - | + 🌲 • 🛐 - |
|---|-----------------------------|
| Reports | ∧ Bookmarked searches |
| exam results summary Search Clear | Bookmark current search Add |
| Found 1 items for name matching exam and matching exam results summary | |
| Ordered by <u>state</u> - | Advanced search |
| CR exam results summary | State |
| Ø Run | |
| You have reached the end of the list. | Can be run by |
| | Apply |



STEP 4

Click on the report

| risz/advance Dashboard Timeline - Documents Content - Reports - User management - | + 🖡 • 🗊 - |
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| Reports exam results summary Found 1 items for name matching exam and matching exam results summary | Bookmarked searches Bookmark current search Add |
| Ordered by <u>state</u> - | Advanced search |
| 0 Run | State |
| You have reached the end of the list. | Apply |

STEP 5

Select which exam types to include in your search

All exams are included by default. You can remove exams from your search by clicking on the X by the exam name.

| CR exam results summary | |
|--|--------------------|
| Exam type * CRI Anatomy Exam × CR1 Physics Exam × CR2A Exam × CR2B Exam × | |
| Exam result date - From ★ | |
| 1/2/2023 | |
| Exam result date - To ★ | |
| 1/2/2023 | |
| Reset to default values | |
| Generate | Export as csv file |



STEP 6

Enter the date range for your report

You can use the date picker or type the date.

Please note that dates relate to when the exam results were released, not the date the exam was sat.

| CR exam results summary | |
|---|--------------------|
| Exam type * CRI Anatomy Exam X CRI Physics Exam X CR2A Exam X CR2B Exam X | |
| Exam result date - From * 1/2/2023 | |
| Exam result date - To * 1/2/2023 | |
| Reset to default values Generate | Export as csv file |

STEP 7

Click on Generate

| xam type ★ | | | | |
|--------------------------|--------------------|-------------|-------------|--|
| CR1 Anatomy Exam 🗙 | CR1 Physics Exam 🗙 | CR2A Exam × | CR2B Exam × | |
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CR exam results summary Exam type ★ CRI Anatomy Exam X CRI Physics Exam X CR2A Exam X CR2B Exam X Exam result date - From ★ 1/2/2023 Exam result date - To ★ 17/7/2023 Reset to default values Generate Download PDF Pass Total CR2B · Result mark score score Previous attempts ainee Zoe Washburne (training account only) CRI Anatomy Exam Passed 145 165 Zoe Washburne (training account only) CRI Anatomy Exam Passed 145 165 Zoe Washburne (training account only) CR1 Anatomy Exam Passed 145 165 Jake Neale (training account CRI Anatomy 3 only) Exam Passed 145 147 lake Neale (training account CRI Anatomy 3 only) Exam Passed 145 147 4

You can view the results in the table within the e-portfolio

STEP 9

You can also export results as a csv file or download the table as a pdf by clicking the appropriate button

| Event type * CR1 Physics Exem X CR2A Exem X CR2B Exem X Exer result date - From * 1/2/2023 Yu/2023 Exern result date - To * Tr//2023 Exert to default values Controlto Export as cort file | CR exam res | ults sur | mmary | | | | | | | | | | | | |
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| Constrained Exame Previous ettempts Pease Result mark Total score CR29 - Repid reporting score CR28 - Oral 1 score CR28 - Oral 1 | Reset to default values | | | | | | | Ex | port as csy file | | | | | | |
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| Zoe Washburne (training account only) CRI Anatomy Exam - Passed 165 - | Trainee | Exam | Previous attempts | Pass Result mark | Total score | CR2B - Rapid reporting score | CR2B - Long reporting score | CR2B - Oral 1 score | CR2B - Oral 2 Score | | | | | | |
| Zoe Washburne (training account only) CRI Anatomy Exam Passed 145 165 - - - - Jake Neale (training account only) CRI Anatomy Exam Passed 145 147 - - - - | Trainee Zoe Washburne (training account only) | Exam CRI Anatomy Exam | Previous attempts | Pass Result mark Passed 145 | Total score | CR2B - Rapid reporting score - | CR28 - Long reporting score | CR2B - Oral 1 score | CR2B - Oral 2 Score | | | | | | |
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| Jake Neale (training account CRI Anatomy 3 Passed 145 147 | Troinee Zoe Washburne (training account only) Zoe Washburne (training account only) Zoe Washburne (training account only) | Exam CRI Anatomy Exam CRI Anatomy Exam CRI Anatomy Exam | Previous attempts - - | Pass Pass Passed 145 Passed 145 Passed 145 Passed 145 | Total score 165 165 165 | CR2B - Rapid reporting score | CR2B - Long reporting score | CR2B - Oral 1 score | CR28 - Oral 2 Score | | | | | | |
| | Trainee Zoe Washburne (training account only) Zoe Washburne (training account only) Jake Neale (training account only) | Exam CRI Anatomy Exam CRI Anatomy Exam CRI Anatomy Exam | Previous attempts - - 3 | Result Pass Passed 145 Passed 145 Passed 145 Passed 145 Passed 145 Passed 145 | Total acoro 165 165 165 165 165 165 | CR2B - Rapid reporting score - - - | CR2B - Long reporting acore - - - | CR28 - Oral1 score | CR2B - Oral 2 Score - - - | | | | | | |
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