

Preparing for revalidation

Revalidation audit tool

Tools for improving professional practice in
clinical oncology and clinical radiology

This tool is designed by The Royal College of Radiologists (RCR) to help clinical oncologists and clinical radiologists to collect the supporting information required for revalidation.

The RCR would also recommend using these methods to help improve professional practice, irrespective of when the first round of revalidation is implemented.

A series of further tools and pro formas is currently in development and will be added in the future.

As the revalidation process develops and changes with implementation, the RCR will review its tools and would expect the portfolio to evolve. Any feedback to assist with this process would be most welcome.

List of generic tools published

- *Reflection on complaints: a tool for clinical oncologists and clinical radiologists*
- *Reflection on compliments: a tool for clinical oncologists and clinical radiologists*
- *Reflection on serious untoward incidents (SUIs): a tool for clinical oncologists and clinical radiologists*
- *Revalidation continuing professional development (CPD) summary tool*
- *Reflection on 'near miss' incidents: a tool for clinical oncologists and clinical radiologists*
- *Attendance at mandatory training: a tool for clinical oncologists and clinical radiologists*
- *Supporting information for health for use in appraisal and revalidation*
- *Supporting information for probity for use in appraisal and revalidation*

List of radiology-specific tools published

- *Multisource feedback: recommended specialty-specific questions, generic questions related to performance and guidance for use*
- *Peer review: guidance on the use of double reporting*
- *Personal reflection on discrepancies and adverse events*
- *Self-review of practice for diagnostic radiologists*
- *Self-review of practice for clinical radiologists undertaking interventional procedures*
- *Recording attendance at radiology discrepancy meetings*
- *Case-based discussion for diagnostic radiologists*

Introduction

The Royal College of Radiologists (RCR) considers it important to provide tools to help Fellows and members produce the supporting information that they will require to achieve revalidation, and to support them in improving their professional practice.

The RCR has developed this template to allow clinical oncologists and clinical radiologists to record relevant audit data and their subsequent reflection on the results of the audit. This could be used as a form of supporting information for revalidation.

The RCR has published its specialist standards framework¹ which details the types of supporting information clinical oncologists and clinical radiologists will need to produce to enable them to revalidate.

A selection of recommended audits can be found on AuditLive, the RCR's online audit system for each Faculty. However, it is recommended that for the purpose of revalidation, individuals tailor the audit they carry out to their own areas of service provision and professional practice.

As revalidation processes develop and change with implementation, the RCR will review its revalidation tools and would expect them to evolve over time. We would welcome any feedback from those who use the template to assist with this process.

All patient data included on the audit must be anonymised.

Approved by the Board of the Faculty of Clinical Oncology: 2 July 2010

Approved by the Board of the Faculty of Clinical Radiology: 25 June 2010

Part one: the audit

Title of audit

Date/period of data collection

Upload/attach audit data

Part two: summary and reflection on audit

The following pro forma has been created to allow clinical oncologists and clinical radiologists to reflect on the results of the audit and record any subsequent changes to practice, planned actions or next steps.

Title of audit
Date/period of data collection
Brief description of audit
Reason for undertaking audit
Summary of results
Relevance to your clinical practice/service
Learning points
Any subsequent changes to practice, planned actions or next steps and proposed date of completion

Reference

1. The Royal College of Radiologists. *Specialty standards and supporting information for revalidation*. London: The Royal College of Radiologists, 2010.

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